



20th November 2023

Dear Parents/ Carers,

Year 8 Internal Mocks from Monday 4th December – Thursday 14th December 2023. – Timetable enclosed.

This letter confirms details and arrangements for the Year 8 December mocks and contains important information which candidates and parents/carers need to be aware of.

Exams will normally take place in the MAIN and SMALL HALL, but other rooms, may also be used. It is important that students look at the Timetable displayed on the Exams Information Board in the Foyer outside the main hall on a regular basis throughout the exam period.

Please be aware that no bags or personal belongings, except for necessary equipment, will be allowed inside the exam room and will be left outside of the room. There is CCTV operating within the school, however we suggest that no valuable items be brought in on the day of an exam.

Illness

- Students who are unwell and cannot attend an examination should telephone the school on 01452 301381 and leave a message with details for the absence for the attention of the Exams Office.

Reminder to all Students:

- Study your exam timetable carefully and note the dates and times of all your examinations (am or pm?)
- The correct uniform must be worn throughout the exam session.
- Ensure you have the necessary equipment **BLACK BALL PENS ONLY (NO GEL PENS ALLOWED)**, pencil, ruler, rubber, calculator (if permitted) etc.
- Only transparent pencil cases are allowed into the exam room.
- Transparent bottles containing **water** (with all labels removed) are permitted for hydration purposes. No cans / fizzy drinks allowed.
- Personal belongings **will not** be permitted in the Exam Rooms. All belongings will be kept outside the room. We therefore suggest that any valuable items remain at home on the day of the exam.
- **MOBILE PHONES / MP3/4 PLAYERS / IPODS/ SMARTWATCHES / OTHER ELECTRONIC DEVICES must not be brought into the exam room.** Exam Boards and the school take a breach of this ruling extremely seriously. Possession of unauthorised items is a serious offence and could result in **DISQUALIFICATION** from the current examination and the overall qualification. Such items need to remain at home or be given to a friend for safe keeping during the exam.
- **Wristwatches must not be worn in the exam hall.**

Students should help themselves by thorough preparation and revision.

Good luck with your revision and exams.